

NHSTA Board Meeting

MINUTES

OCTOBER 22, 2010

CALLED TO ORDER AT 4:41PM

2 PILLSBURY ST/5TH FLOOR
CONCORD, N.H

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| MEETING CALLED BY | Amy Rockwell |
| TYPE OF MEETING | Board Meeting |
| FACILITATOR | Amy Rockwell |
| NOTE TAKER | Rachel Christensen |
| ATTENDEES | OFFICERS: Amy Rockwell, Steve Roberts, Leslie McRobie, Rachel Christensen, Bill Church, Paul Williams BOARD MEMBERS: Ian Atwell, Jeff Bergeron Scott Betournay, Janet Chamberlin, , Susan Farrelly, Naomi Hall, MaryKate Hartwell, Sally Jean, Debbie Maloney, Michelle Mitnisky, Robert Schroeder, Heather Brunelle, Brewster Bartlett, Bill Church, Scott Semmens, Sally Jean, Mark Parsons, Lisa Lavalley, Brian Wazlow |
| ABSENT | Sue Farrelly, Jay Godfrey, Dan Heath, Sue Sherman |

Agenda topics

APPROVAL OF MINUTES

AMY ROCKWELL

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| DISCUSSION Janet made a motion to accept with changes. Lisa seconded. Passed unanimously. |
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TREASURERS REPORT

MARK PARSONS

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| DISCUSSION See treasurers report from August 1- October 21 for specific information. The balances will be changing with monies from the Fall Conference happening this weekend. | | |
| CONCLUSIONS | Leslie made a motion to approve. Lisa seconded. Passed unanimously. | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Keep current with conference information | Mark Parsons | |

Joint Membership Update

LISA LAVALLEY

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|--|---------------------------|-----------------|
| DISCUSSION On September 8 th was the last meeting. Excited to start a joint membership to math, science, social studies, English, for elementary teachers at a cost of \$50. NHSTA volunteered to be the keepers of the money. All four organizations want to come up with a common blurb to market this membership. Should JEM (Joint Elementary Membership) have their own website? | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Will talk and develop a blurb and send information out to elementary teachers | Lisa and Paul | ASAP |

DISCUSSION

Newsletter due date for articles is November 19th.

Charitable Donations

AMY ROCKWELL

DISCUSSION

NSTA is asking all state organizations to make a donation to the building of their new [John Glenn Center for Science Education](#). Here is the link if you would like to read about it: <http://nsta.org/involved/cse/?lid=tnavhp>. For a contribution of \$75 to the **Buy a Brick ... Build a Legacy** program, NSTA will engrave your name or the name of someone you would like to honor on a 4" X 8" brick that will be placed in a prominent location at the [John Glenn Center for Science Education](#) (and the price goes up from there with an increase in the size of the brick).

The board discussed making a donation. Heather made a motion to buy a brick. Lisa seconded. 17 in favor, 2, 1. Discussion about which brick to buy. Bill made a motion to buy a NSTA brick for the John Glenn Science Education Center at a cost of \$350 dollars with a stipulation of obtaining a vector file of the logo, otherwise, the \$250 brick will be purchased. Mark seconded. 19 in favor. 3 opposed. Motion passed.

Matt Low of the NH Society of Professional Engineers sent us an e-mail requesting a donation of \$100 toward the [Joint Engineering Society Teachers Awards](#). They recognize 3 teachers at all three levels and hand out 3 awards in the amount of \$200 and a plaque. The awards recognize excellence in the teaching of math and science in NH schools as evidenced by creativity, innovation, integration of programs and learning effectiveness.

In looking into making a donation, NHSTA decided to restart NHSTA teacher awards. Janet made a motion that NHSTA support the award by making a donation of \$100 with the stipulation of sending our new logo. Brewster seconded. 20 in favor. 1 opposed.

WIKI page

AMY ROCKWELL

DISCUSSION

Amy showed everyone how to use the wiki. Amy requested that all minutes be posted on the wiki. Amy also requested that all board members access the wiki for the agenda and minutes.

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|------------------------|-----------------------|----------|
| Posting of all minutes | Committee Secretaries | ASAP |

Committee Meetings

ALL

DISCUSSION

Membership: Looking at where our members are in the state. Looking into group membership fees and revising the current rates. Heather will be looking into what other professional organizations are charging. Amy asked what the time frame for completion is. Heather was going to look into these numbers before the next meeting. Patrick will complete the google map information by December. Schroder will write a history of NHSTA for a brochure.

Workshop: Two per month workshops. One workshop in November and one in December because of holidays. Decided to continue working on developing workshops. Each member of the committee will work on contacting people to develop workshops. The workshop committee will start looking into creating an evaluation form.

PR & Outreach: Talked about the recycled pens, they have been ordered. Pens should be in tomorrow. Cost of about 65 cents per pen. Hoping to hand to every attendee at the conference. Talked more about printing resources. From the last meeting, Janet has contacted a person from the superintendents and principals listservs, hoping to follow up again. One principal forwarded along the information (confirmed). Talked about the table tents at the conference, one side will be a thank you and the other side will be an advertisement for the spring conference. Janet will make all the table tents for the spring conference. The committee is trying to brainstorm how to carry on the life of the table tents so they are not a one shot deal. Trying to identify how to best communicate to our membership and what should be communicated to our membership. Could provide an incentive for members that complete surveys? What are the issues that we want to survey our membership about. Those two priorities will drive the committee in the future.

Conference: Steve and Brewster are running the sharing session. The time has been moved back to 5pm. Rock raffle will be running with a silent auction as well. Room facilitators will be set and given a script. The field trip facilitators should have all the information they need in their packets. Social hour is at the same time as the sharing session. Planning meals for 270 people. Leslie will forward along the information of the woman who made a quilt logo for NHSTA. Pictures should be taken at the conference, especially with the new quilt at the conference.

The spring conference date was moved to March 7th in the spring. The future fall conference will be October 24, 2011 at Church Landing in Meredith, NH. Church landing is putting on a massive addition so now they are able to accommodate the size of our conference. One proposed idea is to use the Mt. Washington boat for Sunday night and perhaps dock the boat and hold meals on the boat. Brainstorming workshops for the next meeting. Steve is proposing that exhibitors buy a room for the day and run the workshops that they want for the entire day. Steve wants every board member to go and look for workshops for the spring conference, and with the commercial workshops we need to pull in more exhibitors.

New Business

ALL

DISCUSSION

1. Steve bought the projectors and dongels.
2. Janet brought a box of goggles that were donated from Measured Progress and these goggles will be saved for conferences and workshops.
3. Lisa wants people to consider donating money to rebuild the Barry Conservation Camp for the next meeting. Lisa proposed a spring workshop and building weekend in Berlin, NH.
4. Jimmy Karlan...Rachel will contact Jimmy and ask him to send a link.
5. Steve and Mark spent lots of money on signage.

| SPECIAL NOTES | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---------------|--|--------------------|----------|
| | 1. Speaking to Cvent about changing the workshop emails to look different, change the order of wording "conference invitation", "workshop invitation". Change the color on the email and on the website to match | Amy or Paul | |
| | 2. Executive board needs to set meeting times for Saturday for policy committee and website people. 3. Policy committee will meet at 2pm on Saturday. 4. Website people will meet at 6pm. 5. Dinner on 7:30pm | | |

RESPECTFULLY SUBMITTED
BY RACHEL CHRISTENSEN ON OCTOBER 22,
2010

MOTION TO ADJOURN BY LISA
Seconded by Mark
Unanimously approved
MEETING ADJOURNED at 7:18pm